



HVES PTA PLANNING MEETING NOTES

Thursday, September 20, 2018
HVES Media Center

1. Welcome Siobhan Carroll, PTA President
 - Siobhan called the meeting to order at 7:15 pm.
2. Principal Update Jaclynn Fowle, Assistant Principal
 - Ms. Fowle reported that HVES has 412 students, including 82 kindergarteners.
 - HVES is planning for Bring Your Father or Male Father Figure to School day on September 21.
 - An author is visiting next Wednesday, September 26, and will spend time with fourth and fifth grade
 - Picture Day is October 12. There will be a makeup day later in the school year.
 - The back walkway is nearly complete, following construction projects on the school all summer. The school has a new retaining wall and the walkways are now wider, allowing for emergency vehicle access and the possibility of one day removing the portable classrooms.
3. Budget Review Faith Lewis, PTA Treasurer
 - Faith presented the draft budget, which the PTA will vote on at its October 2 meeting. The draft budget will be circulated via email with these notes.
4. Membership Review Jenn Goodrich, Membership Chair
 - Jenn reported that the PTA is halfway to its membership goal of 250 members. The new “2 for \$20” membership fee structure has been very successful.
5. Walk to School Day Jana Rhone, Coordinator
 - Walk to School Day is October 10. Jana is organizing and is looking for additional volunteers to assist. We would like to add routes from the area behind the school this year.
6. Volunteer Training Larrissa Strout & Holly Plank
 - Larrissa reported that PTA Volunteer Training is on Monday, October 24, at 7:30 pm.

**Remember to record your volunteer hours
in the office or on the PTA website! www.hves.my-pta.org**

- The county's online training is required once every three years for classroom volunteers, field trip chaperones, and anyone who may be in the school interacting with children while volunteering. The training is not required for those attending school events, such as class parties.
- Mayra is still the point of contact for translation; however, Lyle Turner, the HVES Webmaster, will be creating a translation@hves-pta.org account for translation requests.
- The PTA website includes volunteer resources such as a volunteer hour log and reimbursement form.

7. Room Parents

Larrissa Strout & Kristy Morales

- This year HVES will have a Fall Festival on October 31, instead of Halloween parties as in previous years. In recent years, 20 percent of HVES students have opted out of the Halloween parties for religious or cultural reasons. The new festival will allow all HVES students to experience a fun fall activity. Mrs. Zolkower will be sending a letter home to the community soon detailing the change and letting families know if volunteers are needed. It is possible the school may ask the PTA for financial support.
- The group discussed options for the PTA to raise funds to support STEM Carts. Each grade level would have two STEM Carts, loaded with STEM and other learning supplies for indoor recess. PTA leadership will have subsequent discussions with Ms. Zolkower about the possibility of combining this with other fundraising requests.

8. Spiritwear

Kirsty Morales, Coordinator

- Kristy reported that Spirit Wear orders are due on September 28.
- The group discussed the possibility of ordering small logo items, such as key chains, that would appeal to children and would have a lower price point than clothing. Kristy agreed to look into options with HVES' Spirit Wear vendor.

9. Staff Appreciation Dinner

Emily Prugar & Lora Elinoff

- The group discussed the merits of a one-time funding solicitation to cover STEM carts and all teacher appreciation activities for the year, including the staff dinner on the evening of November parent conferences. The PTA is still considering whether to pursue one broad solicitation of financial support for these activities, or whether to break the requests into discrete, activity-specific solicitations.

10. Young Author Signing

Jaclynn Fowle, Assistant Principal

- The PTA will support the purchase of books at next week's author event for students whose families requested assistance purchasing books.

11. Cultural Arts

Caroline Broder & Mayra Griggs

- Mayra explained that the proposed cultural arts performances for the year may include a Ghanaian drumming duo on October 31, a Native American storyteller, and a hip-hop/cello performance.

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12. Directory Mayra Griggs, Coordinator
- The group discussed options for the HVES directory, including potential security pitfalls of online password-protected directories. The PTA will explore options and report back.
13. Election Day Bake Sale PTA Board
- Soumya Korrapati volunteered to work with Larrissa on the Election Day bake sale.
 - The PTA will need volunteers to staff the busiest poll hours, which are poll opening at 7 am through the morning, pre-work rush, and the post-work rush.
14. Dining Out / McGinty's Night Siobhan Carroll, PTA President
- There is a dine out scheduled for October 24 at McGinty's.
15. AOBs
- On October 10 at 6:30 pm at Glen Haven Elementary, the Northwood cluster will meet to discuss CIP improvements that we will advocate for as a cluster. We need a volunteer to represent HVES in this meeting, as well as in other MCC PTA activities.
 - Information regarding Art to Remember will go home in the coming weeks.

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